



## **Council of Military Education Committees of the Universities of the United Kingdom**

### **Executive Committee Meeting**

**to be held on Thursday 25<sup>th</sup> February 2021 from 1100hrs to 1300hrs using  
Microsoft Teams**

### **Agenda**

Apologies for absence should be sent to the COMEC Secretary Jason Norris at [secretary@comec.org.uk](mailto:secretary@comec.org.uk)

#### **1. Apologies**

- To Receive: Apologies for absence.

#### **2. Minutes**

- To Confirm: The Minutes of the Executive meeting held on 19<sup>th</sup> November 2020 (COMEC\_Exec\_2021\_02\_A1)

#### **3. Matters Arising**

- To Consider: Any matters or action points arising (COMEC\_Exec\_2021\_02\_A2)

#### **4. Chairman's Report**

- To Receive: An Executive Summary from the Chairman (COMEC\_Exec\_2021\_02\_B)

#### **5. Treasurer's Report**

- To Receive: An Executive Summary from the Treasurer (COMEC\_Exec\_2021\_02\_C)

#### **6. Reports from the Service Staff Officers**

- To Receive: An Executive Summary from each of the Service Staff Officers:
  - a. Royal Navy (COMEC\_Exec\_2021\_02\_D1)

- b. Army (COMEC\_Exec\_2021\_02\_D2)
- c. Royal Air Force (COMEC\_Exec\_2021\_02\_D3)
- d. Defence People (COMEC\_Exec\_2021\_02\_D4)

**7. Conference**

- To Receive: An update on the conference preparations by the Vice-Chair

**8. Relations with MECs**

- To Receive: An update on COMEC Executive discussions with MEC Chairs.
- To Resolve: The Sussex MEC Chair noted that in Sussex, Brighton and Chichester there are students that want to join an OTC but there is no provision at this time. Would it be possible for the Army to consider an OTC in Brighton and update the MEC Chair?

**9. Any Other Business:**

- To Consider: Any other business at the discretion of the Chairman.

**10. Dates and Venues of Future Meetings:**

- To Consider: The dates and venues of future meetings subject to pandemic restrictions:
  - Thursday 20<sup>th</sup> May 2021 (TBC: ULOTC, London)
  - Wednesday 1<sup>st</sup> – Thursday 2<sup>nd</sup> September 2021 (RAF Halton, Conference)
  - Thursday 18<sup>th</sup> November 2021 (TBC: ULOTC, London)
  - Thursday 17<sup>th</sup> February 2022 (TBC: Virtual Teams Meeting)