



**Council of Military Education Committees  
of the Universities of the United Kingdom**

**Executive Committee Meeting**

**to be held on Thursday 24<sup>th</sup> June 2021 from 1100hrs to 1415hrs at ULOTC,  
Yeomanry House, Handel Street, London, WC1N 1NP and Microsoft Teams  
(subject to connectivity)**

**Agenda**

Apologies for absence should be sent to the COMEC Secretary Jason Norris at [secretary@comec.org.uk](mailto:secretary@comec.org.uk)

**1. Apologies**

- To Receive: Apologies for absence.

**2. Minutes**

- To Confirm: The Minutes of the Executive meeting held on 25<sup>th</sup> February 2021 (COMEC\_Exec\_2021\_06\_A1)

**3. Matters Arising**

- To Consider: Any matters or action points arising (COMEC\_Exec\_2021\_06\_A2)

**4. Briefing on Army Engagement with Universities**

- To Receive: A briefing by Major Rhys Wilson

**5. Chairman's Report**

- To Receive: An Executive Summary from the Chairman (COMEC\_Exec\_2021\_06\_B)

**6. Internationalisation Opportunity for COMEC**

- To Receive: A briefing from the Chairman (COMEC\_Exec\_2021\_06\_C)

**7. Treasurer's Report**

- To Receive: An Executive Summary from the Treasurer (COMEC\_Exec\_2021\_06\_D)

**8. Reports from the Service Staff Officers**

- To Receive: An Executive Summary from each of the Service Staff Officers:
  - a. Royal Navy (COMEC\_Exec\_2021\_06\_E1)
  - b. Army (COMEC\_Exec\_2021\_06\_E2A & E2B)
  - c. Royal Air Force (COMEC\_Exec\_2021\_06\_E3)
    1. To Receive: Briefing on zero carbon and kerosene free flight training
  - d. Defence People (COMEC\_Exec\_2021\_06\_E4 & Reserve Forces Review 2030 attached separately)

**9. COMEC Conference 2021**

- To Receive: An update on the conference preparations by the Vice-Chair

**10. COMEC Prize**

- To Receive: Update from Dr R Hall on nominations received.
- To Consider: Executive Committee to consider how to better engage USUs and Cadets in the COMEC Prize and its perceived value.

**11. Relations with MECs**

- To Receive: An update on COMEC Executive discussions with MEC Chairs.
- To Consider: Notification to MEC Chairs when there is a change of USU CO, and integration of MECs into induction of new COs when starting new post.

**12. Membership of the Executive**

- To Receive: An update on nominations for the 1 upcoming Executive vacancy.

**13. Any Other Business:**

- To Consider: Any other business at the discretion of the Chairman.

**14. Dates and Venues of Future Meetings:**

- To Consider: The dates and venues of future meetings subject to pandemic restrictions:
  - Wednesday 1<sup>st</sup> – Thursday 2<sup>nd</sup> September 2021 (RAF Halton, Conference)
  - Thursday 18<sup>th</sup> November 2021 (ULOTC, London)

- Thursday 17<sup>th</sup> February 2022 (Virtual Microsoft Teams Meeting)
- Thursday 19<sup>th</sup> May 2022 (ULOTC, London)