



Council of Military Education Committees of the Universities of the United Kingdom

Executive Committee Meeting

to be held on Wednesday 1st September 2021 from 1130hrs to 1400hrs at Halton House, RAF Halton, Wendover, Aylesbury, Buckinghamshire, HP22 5PG.

Agenda

Apologies for absence should be sent to the COMEC Secretary Jason Norris at secretary@comec.org.uk

1. Apologies

- To Receive: Apologies for absence.

2. Minutes

- To Confirm: The Minutes of the Executive meeting held on 24th June 2021 (COMEC_Exec_2021_09_A1)

3. Matters Arising

- To Consider: Any matters or action points arising (COMEC_Exec_2021_09_A2)

4. Chairman's Report

- To Receive: An Executive Summary from the Chairman (COMEC_Exec_2021_09_B)

5. Treasurer's Report

- To Receive: An Executive Summary from the Treasurer (COMEC_Exec_2021_09_C)

6. Reports from the Service Staff Officers

- To Receive: An Executive Summary from each of the Service Staff Officers:
 - a. Royal Navy (COMEC_Exec_2021_09_D1)

- b. Army (COMEC_Exec_2021_09_D2)
- c. Royal Air Force (COMEC_Exec_2021_09_D3)
- d. Defence People (COMEC_Exec_2021_09_D4)

7. COMEC Prize

- To Report: The COMEC Prize Winner 2020-21 is APO Sam Baker of University of Birmingham University Air Squadron. The runners up are OCdt Osian Davies of Wales UOTC and OCdt Gerard Murphy of Leeds UOTC.

8. COMEC President

- To Note: General Sir Peter Wall has agreed to remain in post until September 2022.

9. Nominations to the Executive Committee

- To Note: There is one vacancy on the Executive occasioned by the completion of term of office for Carol Kinkead (eligible for re-election).
- To Note: Nominations have been received by the due date in respect of the following:

Executive Committee Member

Ms Carol Kinkead (Queen's Belfast MEC; COMEC_AGM_2021_D1)
Dr Gerardine (Gerri) Matthews-Smith (Edinburgh MEC;
COMEC_AGM_2021_D2)

- There being two nominations received by the due date for this vacancy, a vote will be held at the AGM.

10. Relations with MECs

- To Receive: An update on COMEC Executive discussions with MEC Chairs.

11. Any Other Business:

- To Consider: Any other business at the discretion of the Chairman.

12. Dates and Venues of Future Meetings:

- To Consider: The dates and venues of future meetings subject to pandemic restrictions:
 - Thursday 18th November 2021 (ULOTC, London)
 - Thursday 17th February 2022 (Virtual Microsoft Teams Meeting)
 - Thursday 19th May 2022 (ULOTC, London)
 - September 2022 AGM & Conference (Army)